



**Utility Advisory Board – Meeting Minutes
January 17, 2018 at 3:00pm
Technology Center – 910 Technology Parkway**

Meeting Called to Order: 3:01pm

I. Roll Call

Present: Bob Elliot (UAB Chair), Dan Carmichael, Joe Orlikowski, and Richard Ohlinger. Claude McKibben and Dan Lundquist were absent. A quorum of four was present.

Also present: Jeff Fiegenschuh (City Manager), Chris Cardott (COR), Sarah Brooks (COR), Scott Koteski (RMU), Adam Lanning (RMU), Barb Bell (RMU), Jason Bird (RMU), Jason Anderson (COR)

II. Approval of November 15th 2017 UAB Minutes

Motion – To approve November 15, 2017 minutes

Maker – Dan Carmichael

Second – Richard Ohlinger

Voice Vote – Motion Carried

III. Customer Service (Barbara Bell)

a. Cost of Service Study

Utility Financial Solutions, LLC will start in March or April 2018 and present in fall 2018.

b. Illinois Average Price of Electricity

Our residential price from 2017 is a little higher than the Illinois average.

IV. Electrical Enterprise Update (Jason Bird)

a. Financial Update as of November 2017 – Chris Cardott (see website)

b. Transmission Third Line

This will now be part of the PJM supplemental projects.

c. Steward Road Upgrade

Project was complete in 2017 and contractors are offsite.

d. NextEra

By the end of March we should be done performing our due diligence.



- e. 2017 5-CP Results
 - ComEd report - Critical Peak had 11 days this year which was \$3.2 million in savings by having generation running.

V. Water/Water Reclamation Update (Adam Lanning)

- a. Financial Update as of November 2017 – Chris Cardott (see website)
- b. Water
 - i. Operations Report
 - Water produced a total of 58 million gallons with a daily average flow of 1.87 million gallons.
 - ii. Well 11
 - Construction is going well and completion date is scheduled for May/June.
 - iii. Main Breaks
 - Down about a third from the number of breaks last year.
 - iv. Well 8
 - Just received the last part to complete the repairs. It has been down for six months.
 - v. Well 12
 - Took the first quarter sample on 1/17/18. Will know in 8-10 weeks if it exceeds the limit.
 - vi. Cityworks
 - Will show a demo of the software next meeting.
- c. Water Reclamation
 - i. Operations Report
 - Treated 61.6 million gallons with a daily average flow of 1.98 million gallons. All treated effluent parameters were within the permit limits set forth by Illinois EPA.
 - ii. Wastewater Treatment Plant Upgrades
 - Baxter and Woodman agreement for approximately \$5 million in upgrades starting in 2019 through 2023.
 - iii. Treatment Plant Odor Control Study
 - Trying to inject at the landfill before bringing the leachate (the problem of odor) to the plant.



VI. Advanced Communications Update (Scott Koteski)

- a. Financial Update as of November 2017 – Chris Cardott (see website)
- b. Sikich Fiber Marketing
Received a proposal from Sikich, will review and decide on moving forward.

VII. City Manager Update (Jeff Fiegenschuh)

- a. Strategic Planning
Had community, staff, and city council sessions. Will get information back in March from NIU.
- b. Community Visits
Starting to meet quarterly with Hillcrest and Creston.
- c. Technology Park Marketing
Starting a new marketing plan. Will have a presentation next meeting.

VIII. New Business

n/a

IX. Comments from the Public

n/a

X. Comments from the Board

n/a

XI. Executive Session

- a. Discussion of minutes of meetings for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated. Section (c) (21)
n/a – postponed to a future meeting

XII. Adjournment 4:10pm

Motion: Richard Ohlinger
Second: Dan Carmichael
Voice Vote: Motion Carried

Respectfully Submitted by Sarah Brooks