



**Utility Advisory Board – Meeting Minutes
September 20, 2017 at 3:00 pm
Technology Center – 910 Technology Parkway**

Meeting Called to Order: 3:00P.M.

- I. Roll Call** – Present: Bob Elliot (UAB Chair), Claude McKibben, Dan Carmichael, Joe Orlikowski. Richard Ohlinger and Dan Lundquist were absent. A quorum of four was present.

Also present: Mayor Chet Olson, Jeff Fiegenschuh (City Manager), Sue Messer (COR), Chris Cardott (COR), Sarah Brooks (COR), Scott Koteski (RMU), Adam Lanning (RMU), Barb Bell (RMU), Jason Bird (RMU), Judy Witasik (RMU), Jarrod Johnson (RMU), Jason Anderson (COR), Adrianna Milan (COR), Jeff Leon (Press), John Bearrows (Council Member).

I. Approval of July 19th 2017 UAB Minutes

Motion – Joe Orlikowski
Second – Dan Carmichael
Voice Vote – Motion Carried

Introductions: Jeff Fiegenschuh is our new City Manager.
Sarah Brooks is our Rochelle Municipal Utility Accounting Specialist.
She will also present RMU financials at UAB meetings and take the UAB minutes.

II. Customer Service

- a. **Street Light Billing Policy** (Jeff Fiegenschuh)
RMU currently charges the City of Rochelle a levy for street lighting. Asking for a recommendation to change the policy regarding billing the city for street lighting. Sixteen other cities do not charge for street lighting. Could use the levy to cover our police and fire pension costs.

Motion: Recommend City Manager to propose to the City Council to do away with the street light policy.

Motion: Joe Orlikowski
Second: Bob Elliot
Approved: Motion Approved

Bob Elliot (UAB Chair) Yes

Claude McKibben	Present (Abstain)
Dan Carmichael	Yes
Joe Orlikowski	Yes
Richard Ohlinger	No

III. Electrical Enterprise Update (Jason Bird)

- a. Financial Update as of July 2017 - Chris Cardott (see website)
- b. Transmission RFP
 - seeking a strategic partnership to help us w/two new substations.
 - We have received the RFP's.
 - We are reviewing, and will present back to Council in Oct.
- c. Third Line to Dekalb
 - talks w/ComEd have come to a stop as a result of RFP.
 - we continue to request DeKalb line meeting w/no response.
- d. Steward Road Re-Build
 - Contract was awarded to LE Meyers at \$1.2M lowest.
 - there were four bidders.
 - work will begin October 1st.
 - Project will come in conservatively about \$600K under budget.
- e. Energy Production RFP (Addition of 2 EEI)
 - Working with IMPA out of Indiana for their expertise.
 - Block power contract coming due May 2018.
 - RFP will be complete in the beginning to mid Oct.
 - council passed ordinance giving City Mgr. authority to sign contract.
 - Price expected to be 31.77 MW, currently at 41.77 MW, which result in a 10MW savings.
 - 3-year contract.

IV. Water/Water Reclamation Update (Adam Lanning)

- a. Financial Update as of July 2017- Chris Cardott (see website)
- b. Water
 - i. Operations Report
 - Water produced a total of 95.65 million gallons with a daily average flow of 3.09 million gallons.
 - ii. Well 11 (Flagg Road) Project
 - Design completed.
 - Two-phase pilot study completed which provides data on final design and the filtration system.
 - Leander Construction, Inc. awarded contract at \$2,784,000.
 - pre-construction meeting scheduled for September 27th.
 - Well #11 should be operational by February 2018.
 - iii. Well 10 (Southview) Project 2018
 - engineering agreement approved with Willett Hoffmann to design new building at the same location.
 - building to be designed to accommodate additional treatment needs

- should a filtration plant be needed.
 - estimated cost for construction is \$898,500.00.
 - new well house will transition to liquid chlorine due to being in a residential neighborhood.
 - iv. Well 12 (Hayes Road) Radium Update
 - 3rd quarter radium sample above the MCL limits.
 - Pump has been turned down from 1200 gal/min. to 800 gal. /min.
 - v. IEPA Water System Inspection Report 2017
 - In June, the Illinois EPA conducted a routine technical inspection of our water system. The inspector made the comment that we have really turned the water system around from the way it was. Unfortunately we did end up with one deficiency as a result of a consultant not applying for an operating permit for a section of water main that was installed in 2016. We corrected the deficiency immediately.
- c. Water Reclamation
- i. Operations Report
 - treated 91.8 million gallons w/a daily average flow of 2.96 million gallons.
 - All treated effluent parameters were within the permit limits set forth by Illinois EPA.
 - ii. Alternate Disinfection Method
 - We have been using chlorine gas to disinfect the treated effluent and are now required to dechlorinate the effluent bisulfite.
 - the potential hazard of storing chlorine gas cylinders initiated an Alternate source to be explored.
 - IEPA granted approval to conduct the study, and with two weeks of data reported, things look promising.
 - iii. Treatment Plant Upgrades 2018
 - Willet Hofmann and Assoc. awarded a contract to provide a facilities plan, and rate study to secure funding sources for multiple Wastewater Treatment Plant upgrades.
 - A request for qualifications from engineering firms that may design the upgrades for improvements/projects phased in over two years was requested.
 - Improvements will be funded via low-interest IEPA loans. We recently paid off a 20 yr. loan of a comparable amount; no rate increase expected.
 - Proposed projects: System I Pump Station modifications, new preliminary treatment bar screen grit removal equipment.
 - SCADA system upgrade is expected in 2018.
 - An addition to the administration building is also expected in 2018.
 - High-efficiency Blower Replacement(s) and eliminating the Cleveland Ave lift station are also planned. The plan is to award engineering services to one/two firms, and award one

construction contract for the project. Bidding will start the Spring of 2018. Construction is expected to begin mid-summer.

- iv. NPDES Permit Renewal
 - no updates.

- v. Treatment Plant Odor Control
 - Source of the odor has been identified.
 - testing potassium permanganate to do a local treatment starting this week and will keep measurements via gas equipment to measure the effectiveness of the product.
 - currently coordinating with the landfill operator during this process.

V. Advanced Communications Update (Scott Koteski)

- a. Financial Update as of July 2017 - Chris Cardott (see website)
- b. Co-Location Agreements
 - signed a contract with SMB Data for ½ cabinet, to increase to 2 cabinets by the end of 2018
 - Follett - audit, and will be signing a new co-location agreement.
 - AT&T- signing a new co-location and dark fiber agreement.

VI. Economic Development Update (Jason Anderson)

Jason Anderson presented an overview of the current projects.

VII. New Business – n/a

VIII. Comments from the Public – n/a

IX. Comments from the Board – n/a

X. Adjournment 4:40

Motion: Joe Orlikowski
Second: Claude McKibben
Voice Vote: Motion Carried