



**Utility Advisory Board – Meeting
November 14, 2018 at 3:00 pm
Technology Center – 910 Technology Parkway**

Meeting Called to Order: 3:00pm

I. Roll Call

Present: Bob Elliot (UAB Chair), Richard Ohlinger, Dan Carmichael, and Claude McKibben. Joe Orlikowski and Dan Lundquist were absent. A quorum was present.

Also present: Jeff Fiegenschuh (City Manager), Chris Cardott (COR), Sarah Brooks (COR), Adam Lanning (RMU), Barb Bell (RMU), Jason Bird (RMU), and Mayor Chet Olson.

Approval of September 19th, 2018 UAB Minutes

Motion – To approve September 19, 2018 minutes

Maker – Dan Carmichael

Second – Claude McKibben

Voice Vote – Motion Carried

II. Advanced Communication Update (Jason Bird)

- a. Financial Update as of September 2018 - Chris Cardott (see website)
- b. Fiber Optic Network Audit
Audit report showed the fiber is ok, but some electronics are outdated and should be replaced.
- c. COS for Fiber/Internet
Utility Finance Solutions will conduct a cost of service study.
Will also explore options of adding fiber to the home.

III. Electrical Enterprise Update (Jason Bird)

- a. Financial Update as of September 2018 - Chris Cardott (see website)
- b. Circuit 4
Made this a priority to update after multiple outages in a short time period. Hope to complete this project by the end of 2018.

IV. Customer Service (Barbara Bell)

- a. Bill Payment Amnesty
For the month of November 2018 - 25% off any final bill dated 2006-2012. Sent offer letter to 1,450 eligible customers with total debt of \$713,000. Postage cost was \$1,050. Currently ahead \$350.
- b. Bill Review Meetings
Wednesday, November 7 from 5pm-7pm offered after hours appointments to discuss billings. We had no participation.

V. Water/Water Reclamation Update (Adam Lanning)

- a. Financial Update as of September 2018 - Chris Cardott (see website)
- b. Water



- i. Operations Report
 - Produced 85.2 million gallons. Had a couple of main breaks but were quickly fixed. Received perfect compliance with fluoride for the 4th year in a row.
- ii. Well 10 (Southview)
 - Construction is progressing. Took the fencing out of the project because it was a large and unnecessary expense.
- iii. Well 11 (RTHS)
 - Had grand opening October 25th. EPA final inspection on November 15 to make sure we did what we said we were going to do.
- iv. Well 12 (Hayes Road)
 - 90% of design is complete. Will start construction in the summer of 2019.
- v. Well 4 (9th St Diesel Plant)
 - Planning for summer 2019 to rebuild this 70+ year old well. Have had 3 firms submit designs.
- vi. Well 8 (Steam Plant Rd)
 - Has high iron levels. Will televise casing next year to see if it has failed. If so, it is an easy fix compared to other possible issues.
- vii. Water Meter Communications
 - Put an antenna on tower B which was moved from electric department property. Using Neptune meters to be able to read electronically.
- c. Water Reclamation
 - i. Operations Report
 - Treated 83.3 million gallons.
 - ii. HVAC Replacement Project
 - By the end of 2018 boiler and controls will be replaced in admin and dewatering buildings.
 - iii. Blower Replacement Project
 - Added a second, high efficiency blower.
 - iv. Meadowbrook Sewer Lining Project
 - 12 manholes lined and 5 raised to street grade.

VI. New Business

- a. 2019 Meeting Schedule
 - 2019 meeting schedule was presented.
 - Motion – To approve 2019 meeting schedule
 - Maker – Richard Ohlinger
 - Second – Dan Carmichael
 - Voice Vote – Motion Carried



VII. Comments from the Public

Solar is still an issue that is still talked about. We need to make sure our customers know we are over our 4% ordinance.

VIII. Comments from the Board

n/a

IX. Adjournment 3:47pm

Motion: Richard Ohlinger

Second: Claude McKibben

Voice Vote: Motion Carried

Respectfully Submitted by Sarah Brooks