



**Utility Advisory Board – Meeting Agenda  
May 16, 2018 at 3:00 pm  
Technology Center – 910 Technology Parkway**

**Meeting Called to Order: 3:00pm**

**I. Roll Call**

**Present:** Bob Elliot (UAB Chair), Joe Orlikowski, Richard Ohlinger, and Claude McKibben. Dan Carmichael and Dan Lundquist were absent. A quorum of four was present.

**Also present:** Jeff Fiegenschuh (City Manager), Chris Cardott (COR), Sarah Brooks (COR), Scott Koteski (RMU), Adam Lanning (RMU), Barb Bell (RMU), Jason Bird (RMU), Jared Johnson (COR), Jake Peters (COR), Jenny Thompson (COR), and Chet Olson.

**II. Approval of January 17th 2018 and March 14th 2018 UAB Minutes**

Motion – To approve January 17, 2018 minutes

Maker – Richard Ohlinger

Second – Claude McKibben

Voice Vote – Motion Carried

Motion – To approve March 14, 2018 minutes

Maker – Richard Ohlinger

Second – Claud McKibben

Voice Vote – Motion Carried

**III. Customer Service (Barbara Bell)**

a. Website

[www.rmu.net](http://www.rmu.net) is updated and now live

b. PCA

Graph showing a downward trend due to lower NIMPA costs and Prairie State performing well.

**IV. Electrical Enterprise Update (Jason Bird)**

a. Financial Update as of March 2018 – Chris Cardott (see website)

b. Outage Management System Update

Issuing an RFP soon. Going to start small to collect real-time data for customer power when it is on or off.

c. Center Road Rebuild

Should be done by the end of May. Both crews will then move to the 5KV project.

d. Natural Gas Contract

Constellation got the RFP and contract has been updated for 36 months. Hope to see up to 20% decrease in natural gas costs.

e. 5 KV Phase Two

Crews will be moved after Center Road Rebuild is complete.



- f. Transformer 1 and 2  
The two oldest transformers will be removed.
- g. Engine 7  
Completed a thorough check-up. Will start running June 1.
- h. Lincoln Highway Street Lights  
50 replacement LED lights were purchased to be installed.

#### **V. Water/Water Reclamation Update (Adam Lanning)**

- a. Financial Update as of March 2018 – Chris Cardott (see website)
- b. Water
  - i. Operations Report  
Water produced a total of 75 million gallons.
  - ii. Well 10  
  
Will have bid opening for construction to convert the well to a pitless adaptor start of the job is scheduled June through October 2018. Variance request was granted for radium removal option if needed.
  - iii. Well 11  
Project is expected to run from June through August 2018.
  - iv. Well 12  
Plan to build radium removal plant with completion in March 2020. Will get a loan to fund the project.
  - v. Main Replacement Project  
Will replace 1500 feet by the end of 2018.
- c. Water Reclamation
  - i. Operations Report  
Treated 72 million gallons.
  - ii. Wastewater Treatment Plant Upgrades  
Narrowing to a specific company for the upgrades to hopefully have complete by 2019.
  - iii. Treatment Plant Odor Control Study  
The chemical application at the landfill is helping reduce the smell.
  - iv. GIS Maps  
Would like to hire a part-time employee to map the 20% that wasn't complete.
  - v. Manhole Lining Project  
Continuing to line 15 per year for the updates.
  - vi. Meadowbrook Sewer Lining Project  
Bid opening in a few weeks. Hope to start in July and finish by October.

#### **VI. Advanced Communications Update (Scott Koteski)**

- a. Financial Update as of March 2018 – Chris Cardott (see website)
- b. UPS Repairs  
Replaced transformers and a breaker. Parts and labor were under contract.



- c. New E-mail System  
Will migrate to Microsoft in June.
- d. Fiber Outages  
Contractor cut cable, everyone back up in a few hours.

**VII. New Business**  
n/a

**VIII. Comments from the Public**  
n/a

**IX. Comments from the Board**  
Rate study to be completed – Fall 2018.

**X. Adjournment 3:13pm**  
Motion: Claude McKibben  
Second: Joe Orlikowski  
Voice Vote: Motion Carried

**Respectfully Submitted by Sarah Brooks**